City of Dunwoody Purchasing Division

Warren Hutmacher City Manager Ken Wright Mayor

ADDENDUM NUMBER 2

RFQ 09-175 Dunwoody Finance Software

To All Prospective Vendors:

To follow is Addendum Number 2for Finance Software. Be sure to include this addendum, completed and signed, with your RFQ.

Question:

1. The document received being in PDF format will not allow our firm to enter responses into the sections of Scope of Service and System Specifics. Would it be possible to receive the document in a format (Word/Excel) that would allow us to compile a Professional-looking response to the City's Request for Qualifications?

Answer: Yes

3. During our review of the RFQ document we notice there is a section dedicated to requirements for "Court" (Items CT1 - CT33). It is our understanding from review of the City's website that there was a recent award to Courtware Solutions for Municipal Court Software. Is there still a need for the functionality defined within Items CT1 - CT33?

Answer: Yes

3. Has the City of Dunwoody seen and/or evaluated software solutions for the functionality defined in this RFQ prior to the release of this document?

Answer: No

4. Is an approved budget for this project?

Answer: There is \$340,000 over three years for the financial management system. There is also \$50,000 over three years for a court system to integrate with the financial management system and the Police records management system.

The first year allocation is \$80,000 for the financial management system and \$17,000 for the court system. Courtware is paid for by surcharges so the court software budget is available.

5. I have reviewed your RFQ and had one question at this time. How many Concurrent Users do you anticipate your organization to need to have access to the system?

Answer:

6 Would the City of Dunwoody consider a system that only provides procurement (Vendor Management, Purchase Order & Encumbrances, and Settlement) but would fully interface with a financial system?

Answer: The City would consider a joint venture proposal with a prime contractor and a subcontractor. While the City could potentially award the contract to a company that did not provide *all* of the requested modules, it would *not* award the contract to a company that provided only the procurement module unless it was a joint venture with another company to fill the gap.

COMPLETE THIS ADDENDUM, SIGN and SUBMIT with the RFQ.

City of Dunwoody – Purchasing Division Dunwoody City Hall 41 Perimeter Center East Suite 250 Dunwoody, GA 30346

I hereby acknowledge receipt of Addendum 2 and have incorporated the changes into my RFQ response for the abovementioned bid.

COMPANY NAME:		CONTACT PERSON: _		
ADDRESS:		CITY:S	TATE: _	ZIP:
PHONE:	FAX:	EMAIL ADDRESS:		
SIGNATURE:		DATE:		